

**Belgian Draft Horse Corporation of America**  
**Board Meeting – December 4, 2015**

The board meeting was called to order at 9:10 a.m. by President Michael Stone at the Berlin Resort in Millersburg, Ohio. The following were present for the meeting: Dr. Michael Stone, Mark Barie, Jim Carey, Matt Frieden, Jenna Hovermale, Duane Miller, Gary Miller, Walter Schaefer Jr, and Keith Woodbury. Jack Peckinpaugh was not present.

Minutes were presented for approval from the May 7, 2015 board meeting.

Jim Carey moved to approve the minutes.

The motion carried unanimously.

The June 24, 2015 conference call minutes were presented for approval.

Duane Miller moved to approve the minutes.

The motion carried unanimously.

The June 29, 2015 conference call minutes were presented for approval.

Gary Miller moved to approve the minutes.

The motion carried unanimously.

The July 13, 2015 conference call minutes were presented for approval.

Matt Frieden moved to approve the minutes.

The motion carried unanimously.

The July 29, 2015 conference call minutes were presented for approval.

Jim Carey moved to approve the minutes.

The motion carried unanimously.

The October 8, 2015 conference call minutes were presented for approval.

Mark Barie moved to approve the minutes.

The motion carried unanimously.

Financial reports were presented for the 2014-2015 fiscal year.

The supplemental report was also reviewed.

Jim Carey moved to accept the financial report.

The motion carried unanimously.

Old business:

The JEB and DNA requirements were reviewed to make sure they match the bylaws. After discussion it was decided no further action was needed at this time.

Registered Prefixes were discussed and it was recommended that the issue of retiring them be reviewed at the next board meeting.

The progress on office artifacts was discussed. Jim has had the first registration application restored and the office is waiting for it to be framed. At the summer board meeting Jenna will have the board review the documents listing items in the office. Jim recommended that the board tour the Wabash museum to determine if the corporation should have a display with them. Jenna and Jim will work together to set up the tour with the museum.

Jenna updated the group on the new website. She requested that pictures and ideas be sent to her to keep things up to date. Jenna will work with Lynn Carey to convert the futurity website over.

An update on building maintenance was given by Mike. The new furnace/ac has been installed, the gutters were replaced and internet/telephone is now hosted by Comcast.

Mark Barie moved to allow Jenna to hire someone to clean out the garage and sort items for the board to look at during the next meeting.

The motion carried unanimously.

Breeding information on registrations and transfer forms was reviewed. Jenna will look into stallion breeding reports and present her findings to the board at the summer meeting.

Gary Miller moved that if the breeding information on the transfer form is filled out properly that mares future foal's registration application can be processed without the Breeders certificate section.

The motion carried unanimously.

The eligibility of members that are not citizens was discussed. It was recommended the policy is reviewed by a bylaws committee.

Jim Carey moved to allow current non-citizen members to keep their membership with the corporation effective prior to December 4' 2015.

The motion carried unanimously.

Walter updated us on the progress of investing \$100,000 from the corporation's checking account. He recommended that Jenna look at a bank with a trust department to see if their fees and services are worth moving our investments in the future.

Walter moved that Jenna work with Edward Jones to invest \$100,000 from the corporation checking.

The motion carried unanimously.

#### Committee Reports:

Personnel committee report by Walter Schaefer Jr:

The annual review will be completed for Jenna at the summer board meeting.

Mark Barie moved to create a \$1,000 employee retention budget for each year for Jenna to use on the office staff.

The motion carried unanimously.

Duane Miller moved to give Paula Tharp and Leslie Halverson a 3% increase to their hourly wage amount starting in January.

The motion carried unanimously.

Publication committee report by Duane Miller:

Advertisers will receive a book and thank you letter as soon as the books are ready.

The financial report for the book for the past 3 years was reviewed.

The board thanked Duane for his dedication to making the review a success and a revenue generating opportunity to help support the Belgian Alliance.

Website/Social Media committee report by Jenna Hovermale:

Social media and website are being managed by Jenna. She is working to merge all of the alliance program sites with the corporation's webpage.

Nation Belgian Show committee report by Mark Barie:

The committee will be looking for bids for hosting the show starting in 2017.

Jenna will work on getting a new national show logo.

Jim Carey moved that a formal letter be sent to the Mississippi Valley Fair letting them know that the National Belgian Show is now a registered trademark.

The motion carried unanimously.

Gary Miller moved to accept the committee structure proposal.

The motion carried unanimously.

NABC 8 committee report by Mark Barie:

Budget was reviewed.

The hotel block is ready.

Eastern States Exposition will be handling camping.

Judges have been selected.

Specialty items are needed for the Gordyville Auction.

National Belgian Futurity committee report by Jim Carey:

Financials were reviewed.

Annual Meeting committee report by Duane Miller:

Locations for next year were discussed. Members will be encouraged to let the board members know if they have a possible location idea for 2017.

Duane Miller moved that the 2016 annual meeting be held in Shipshewana on December 2, 2016.

The motion carried unanimously.

Trophies and Awards committee report by Duane Miller:

The NABC will be a merit show

Duane Miller moved to budget \$1,000 to spend on trophies for Michigan Great Lakes International, Mississippi Valley Fair, and Ohio State Fair shows and get plaques for the remaining merit shows.

The motion carried unanimously.

Hall of Fame committee report by Mike Stone:

This year there will be no Hall of Fame inductees due to some delays in selection.

Keith Woodbury moved that Jim Richendollar and Steve Jones be asked to serve on the Hall of Fame committee.

The motion carried unanimously.

Events committee report by Mike Stone:

The expo will be in Arcola, IL.

Horse Progress Days will be in northern Indiana.

Registered Gelding status was discussed.

Duane Miller moved that a gelding with papers will be eligible to transfer and the maximum fee for transfers added all together will be \$200 if the applicant also pays for the fees to DNA and the gelding must match the sire and dam if they are in the DNA system.

The motion carried unanimously.

New Business:

Discussion opened for the option of a maximum penalty cap for late registrations and transfers.

Walter Schaefer, Jr moved that for a stallion or mare the maximum fee for transfers added all together will be \$200 and DNA fees and parentage must be verified.

The motion carried unanimously.

Mark Barie moved for a maximum registration fee of \$300.

The motion carried unanimously.

Bringing the accounting responsibilities back to the secretary/treasurer was discussed. Jenna stated she is comfortable taking over the accounts.

Mark Barie moved to turn accounting over from Rea Logan to the secretary/treasurer with the transition happening by April 1, 2016.

The motion carried unanimously.

Discussion on the host for the online pedigree was discussed. Jenna will get proposals on a new registry host and share those with the board.

Matt Frieden moved to adjourn at 4:23 pm.

The motion carried unanimously.

Signed:

Jenna Hovermale

Secretary, Belgian Draft Horse Corporation of America