**Belgian Draft Horse Corporation of America**

**Board of Directors Meeting- December 2, 2021**

The Belgian Draft Horse Corporation of America meeting was called to order at 12:40 pm by President, Walter Schaefer Jr., at the Best Western in Arcola, IL. The following were present for the meeting: Levi Beachy (present on phone conference), Lewis Biddle, Jim Carey, Michelle Keaffaber, Herman Miller, Corbly Orndorff, Larry Piergallini, Walter Schaefer Jr., Dean Woodbury, and Teresa Zube.

**Minutes:**

Minutes were presented for approval for the April 30,2021 board meeting.

Teresa Zube moved to approve the minutes.

Dean Woodbury seconded the motion.

Motion passed unanimously.

Minutes were presented for approval for the May 1,2021 board meeting.

Jim Carey moved to approve the minutes.

Corbly Orndorff seconded the motion.

Motion passed unanimously.

Minutes were presented for approval for the June 16,2021 conference call.

Teresa Zube moved to approve the minutes.

Jim Carey seconded the motion.

Motion passed unanimously.

Minutes were presented for approval for the July 26,2021 conference call.

Jim Carey moved to approve the minutes.

Teresa Zube seconded the motion.

Yes: Levi Beachy, Lewis Biddle, Jim Carey, Herman Miller, Larry Piergallini, Dean Woodbury, Teresa Zube.

Abstained: Corbly Orndorff

Motion passed.

**Financial:**

Larry Piergallini reported the financials for the Corporation. There are several CDs expiring prior to the spring meeting.

Teresa Zube moved to give Michelle Keaffaber and the financial committee authority to reinvest the Wells Fargo (Edward Jones) CD, First Federal CD, Flagstar CD, and Beacon CD. The committee will notify the board of the reinvestments.

Lewis Biddle seconded the motion.

Motion passed unanimously.

Lewis Biddle moved to accept the financial report.

Teresa Zube seconded the motion.

Motion passed unanimously.

**President’s Report:**

Walter Schaefer Jr. thanked everyone for attending the meeting and for all of their hard work on their respected committees. The Corporation continues to grow financially and he is excited for the future.

**Secretary’s Report:**

Michelle Keaffaber reflected on her past few months with the Corporation. Since the spring meeting, many events took place that didn’t take place in 2020 due to COVID. She is excited to be traveling and representing the Corporation and Alliance. Leslie Halverson and Jasmine Bolinger remain busy and have worked hard to get paperwork processed in timely manner.

**New Business:**

The Board of Directors reviewed the active “& Family” accounts. Directors agreed to table it until the Spring meeting. Michelle will reach out to the members for a better understanding on the accounts.

**Personnel:**

Corbly Orndorff moved to go into executive session at 2:18 pm.

Dean Woodbury seconded the motion.

Motion passed unanimously.

Corbly Orndorff moved to go out of executive session at 3:40 pm.

Lewis Biddle seconded the motion.

Motion passed unanimously.

**Booth/Events:**

Michelle Keaffaber updated the board on events she has attended over the past year. She will go to Mid- America Draft horse sale and Topeka Spring Sale. The board discussed other options to be present during sales without the booth.

**Annual Meeting:**

Michelle Keaffaber reported updates on the annual meeting. This year we had the most RSVPs for the bus tour. The annual meeting budget has not been finalized; a budget for 2022 will be presented in the spring meeting.

The annual meeting for 2022 will be located in Holmes County, Ohio.

**Bylaws:**

Teresa Zube presented recommended changes to the bylaws for the following articles, which includes a penalty of $500 for Late Frozen Semen Reports:

* Article VI- Rules of Registration
* Article VII- Rules of Transfer

Jim Carey moved to amend Article VI section 4b-. to read:

***v. Effective January 1, 2022 the Corporation shall furnish a Retained Frozen Semen Report and it shall be completed and submitted to the Corporation by January 31st of the year following the date of collection, unless semen is being sold earlier at which time the Frozen Semen Report will have to be filed then. If semen is sold and the Retained Frozen Semen Report has not been filed on or before the date of sale, then a foal may not be registered by use of that frozen semen. In that instance where semen was not sold but the Frozen Semen Report was not filed by January 31st following the year of collection, then the stallion owner may file a late Retained Frozen Semen Report no later than the second January 31st following the year of collection provided the stallion owner pays the penalty fee as listed on the fee schedule. In that instance, a Retained Frozen Semen Report, will not be accepted after the second January 31st following the year of collection and no foals may be registered utilizing that semen. The fee for filing a timely Frozen Semen Report and a late Frozen Semen Report shall be listed on the fee schedule.***

***vi. The Corporation, upon the stallion owner’s request, shall furnish an Application for Frozen Semen Certificate(s). Upon proper completion and filing of the Application for Frozen Semen Certificate(s), the Corporation shall issue Frozen Semen Certificate(s) to the owner. Frozen Semen Certificate(s) will be utilized per breeding and not per straw and will be required for each breeding of an out of herd horse. These certificates will be purchased by the stallion owner. The utilization of a Frozen Semen Certificate(s) shall not be required by the stallion owner if the frozen semen is utilized within the stallion owner’s own herd (meaning mares are registered to the stallion owner’s name), unless the stallion is sold, decreased, or semen is sold or transferred to another owner.***

***viii. If a stallion is sold and semen is retained by the prior owner, then the Application for Frozen Semen Certificate(s) must be completed and the Frozen Semen Certificate(s) purchased previous to the date of the sale of the stallion.***

***ix. If a stallion dies, the stallion owner at the time of death, will have 6 months to complete the Application for Frozen Semen Certificate(s) and purchase Frozen Semen Certificate(s). In the instance that the owner dies within 6 months, his or her estate will have one (1) year to complete the Application for Frozen Semen Certificate(s) and purchase the Frozen Semen Certificate(s).***

***xi. Fees for the Retained Frozen Semen Report; late Retained Frozen Semen Report; Application for Frozen Semen Certificate(s); and Frozen Semen Certificate(s) Transfer will be subject to the fee schedule determined by the Board of Directors and incorporated into the fee schedule which is periodically amended and provided to members and non-members at their request.***

Larry Piergallini seconded the motion.

Motion passed unanimously.

Larry Piergallini moved to amend article VI section 2a.- to read:

***Before any horse shall be registered with the Belgian Draft Horse Corporation of America, an application for registry shall be made on forms furnished by the Corporation. Such application must be signed by the recorded owner of the sire at the time of service, and by the recorded owner of the dam at the time of service and the recorded owner of the dam at the time of foaling, unless a separate stallion service certificate is completed and submitted. If a transfer application was completed by the owner of the dam and the owner of the stallion at time of breeding, the breeder’s certificate and service certificate sections of the foal registration application may be skipped.***

Lewis Biddle seconded the motion.

Motion passed unanimously.

Teresa Zube moved to amend Article VII section 1.-to read:

***A record of all changes in ownership must be made on the records of the Corporation. A signed application for transfer, shall be forwarded promptly to the Secretary of the Corporation. Such application for transfer shall be signed in ink on the form furnished by the Corporation, which, when returned to the Secretary, shall be entered upon the records if found to be regular. Every space on the transfer form must be filled out in full, where necessary, in order to make the transfer acceptable. All animals must be transferred into a proper name or names or legal entity recognized by the Corporation. No animal can be transferred into a farm name which is not a legal entity recognized by the Corporation referenced in Article II, Section 1 of these Bylaws. This restriction includes farm names or businesses which are state registered, unless that entity is properly filed and registered as a corporation, partnership, limited liability company, limited liability partnership or educational institution. In the case of bred mares, the application for transfer shall also carry the date of service, the name and registry number of the stallion, and the owner of the stallion’s signature at the time of service when the mare was bred. If this section is not filled out, the registration application for the offspring will need to be filled out entirely. If a transfer or transfers have been skipped or neglected, the transfer applicant must procure the signature of the last recorded owner(s) and the horse in question must be DNA tested and parentage verified at the applicant’s cost.***

Dean Woodbury seconded the motion.

Motion passed unanimously.

Larry Piergallini moved to amend Article VI section 6.-to read:

***The name of a registered animal can be changed provided that the fee has been paid, the Name Change of Registered Animal form has been filled out, and current registration certificate is submitted to the Secretary of the Belgian Draft Horse Corporation of America. A name can be changed if the following criteria has been met:***

1. ***Animal has not reached thirty-six months of age;***
2. ***Animal has not reproduced or sired;***
3. ***Written consent of original applicant for registration has to be submitted to the Secretary of the Belgian Draft Horse Corporation of America.***

Herman Miller seconded the motion.

Motion passed unanimously.

**Building/Maintenance:**

Lewis Biddle reported upgrades that need to be done to the Corporation office.

Larry Piergallini moved to approve a budget of $2,500 for new doors, trees, and fix a window screen.

Dean Woodbury seconded the motion.

Motion passed unanimously.

Michelle Keaffaber will get quotes for mowing to present at the spring meeting.

**Farm/Puller:**

Corbly Orndorff reported on what events the Corporation sponsored this past year, and what they anticipate to sponsor for the upcoming year.

Jim Carey moved to approve a budget of $4,000 for the Farm/Puller sponsorships.

Teresa Zube seconded the motion.

Motion passed unanimously.

The committee will look into different awards to hand out as sponsorship.

**Nominating Committee:**

Larry Piergallini reported on the nominating committee.

**Publications:**

Michelle Keaffaber reported on the Belgian Review. The 2021 review has less advertisers compared to the 2020 review. The committee created an article submission form to be utilized when planning for the review.

The article “The American Belgian- An All-Breeds Success Story” that was submitted for the Belgian Review, was reviewed by the Board of Directors.

Corbly Orndorff moved to not accept “The American Belgian- An All-Breeds Success Story” article that was submitted.

Jim Carey seconded the Motion.

Yes: Levi Beachy, Jim Carey, Herman Miller, Corbly Orndorff, Larry Piergallini, Dean Woodbury, Teresa Zube.

Abstained: Lewis Biddle

Motion passed.

Lewis Biddle moved to adjourn the meeting.

Motion passed unanimously.

Meeting adjourned at 6:24 pm.

Signed:

Michelle Keaffaber

Secretary, Belgian Draft Horse Corporation of America